

**Cobb County Police Department**

**Policy 4.02**

**ON-SCENE COMMANDER TEAMS**

<b>Effective Date:</b> May 1, 2016
<b>Rescinds:</b> Policy 4.02 “Critical Incident Command” (January 9, 2011)
<b>Related Orders:</b> None
<b>Issued By:</b> Chief J.R. Houser <span style="float: right;"><b>Page 1 of 2</b></span>
The words “he, his, him,” which may appear in this policy, are used generically for clarity and ease of reading. These terms are not meant to imply gender and relate to all employees of the Department.

The purpose of this policy is to establish an On-Scene Commander Team notification system which will be activated in the case of a critical incident. The below guidelines establish the notification procedures and the ultimate responsibilities of the On-Scene Commander Team.

**I. TEAM ASSIGNMENTS**

- A.** Each On-Scene Commander Team will consist of an On-Scene Commander and an assigned Assistant On-Scene Commander.
  - 1. On-Scene Commanders will be assigned by the Chief of Police and will be of the rank of Captain or Major.
  - 2. Assistant On-Scene Commanders will be assigned by the Chief of Police and will be of the rank of Sergeant or above.
- B.** Generally, one team will be designated as a Primary On-Scene Commander Team and a second team will be designated as a Secondary On-Scene Commander Team. Any other teams will be in stand-down mode. If the Primary On-Scene Commander Team cannot be contacted, the Secondary On-Scene Commander Team will be responsible for responding to an incident.
- C.** The On-Scene Commander Teams will rotate on a weekly basis. The Cobb Communications Center will be provided with a monthly schedule of the status of each team.
- D.** Each member of an On-Scene Commander Team will be responsible for keeping an updated notebook of the names and contact information of the following personnel:
  - All personnel assigned to On-Scene Commander Teams
  - SWAT Team Commander and SWAT supervisors
  - Team Leaders for Hostage Negotiators

- Chief
- Deputy Chiefs
- Director of Public Safety
- Public Information Officers
- Persons responsible for the Command Post vehicle
- Dive Team Commander and supervisors
- Bomb Team Commander and supervisors
- Canine Supervisor and personnel
- Cobb County District Attorney
- Cobb County Solicitor

## **II. NOTIFICATION OF CRITICAL INCIDENTS**

- A.** Upon notification of an incident, a member of the On-Scene Commander Team will make a determination as to whether they will:
- Respond
  - Not respond, but advise to call special team(s)
  - Not respond and decline to call the special team(s).
- B.** Should the On-Scene Commander Team respond to the incident, the first member of that team to arrive will assume command and responsibility of the incident.
- C.** The responding On-Scene Commander Team will be responsible for requesting that the Communications Center notify the Deputy Chief of Police, Chief, and Director of Public Safety of any critical incident that requires his response.

## **III. ON-SCENE COMMANDER TEAM TRAINING**

- A.** Personnel assigned to On-Scene Commander Teams will be trained in the National Incident Management System (NIMS) and the Incident Command System (ICS).
- B.** At least annually, each On-Scene Commander Team will participate in documented critical incident training. The training may be accomplished through table-top exercises or practical exercises, and may include other Department personnel or personnel from other agencies.