

A Message from the Chairman



#### A Message from the Chairman....

As we move into FY 2015, our goal is to continue to improve on the County's conservative management policies and strive for continued transparency and improve the overall experience for Cobb County citizens.

As I have mentioned before, county employees have been providing outstanding service to the Cobb County Community for decades and since 2008, have been asked increasingly to "do more with less". The excellent operational service and financial results of Cobb government over the last six years (in the face of dire circumstances) are directly attributable to the skill, professionalism, training, and dedication of the county employees, and is proof that motivated superior employees provide superior results. With continued oversight from the Citizens Oversight Committee the County has been able to transform the allocation of resources by assessing the long-term sustainability and balance of revenues, prioritizing citizens' interests, providing essential public safety services and implementing long-term planning. One of those long-term plans being implemented in FY 2015 is the implementation of Priority Based Budgeting. In collaboration with the Center for Priority Based Budgeting, the program is designed to promote Fiscal Health and Wellness through priority based budgeting.

On November 4, 2014, the voters approved a four year Special Purpose Local Option Sales Tax (SPLOST). The 2016 SPLOST will provide for capital improvements in Public Safety, Transportation, Technology, Parks & Recreation and Libraries.

Thanks to the support and commitment of the residents, business community, elected officials and the county employees, Cobb has been able to maintain and improve its infrastructure and delivery of its core services as the county's top priorities. As we remain focused on providing an exceptional community where all people and businesses can safely thrive through our commitment to transparency, fiscal responsibility, and prudent resource management, we will continue to develop new creative solutions to reach beyond the status quo and provide the best for our community.

It is my privilege to present to you the 2015 Budget-At-A-Glance.

Respectfully submitted,

Kendly D. Lee

Tim Lee, Chairman Cobb County Board of Commissioners



Tim Lee, Commission Chairman Contact Information <u>tlee@cobbcounty.org</u> 100 Cherokee Street.Marietta.GA.30090 770.528.3305 phone 770.528.2606 fax



This document is brought to you by the Office of Finance & Economic Development Budget Staff and Director.

### **GUIDING PRINCIPLES**

We act with *Integrity* and *Transparency* which warrants the trust of our community and our colleagues.

We are *Service Oriented* and recognize Cobb residents, businesses, and visitors as valued customers.

We are *Accountable* as good stewards of public assets.

We are *Professional* and take pride in our work as well as the benefit it brings our County.

We are *Innovative* and strive to proactively seek improvements.

We are *Fature-Focused* and actively anticipate and plan for the needs of our residents, businesses, and visitors.

We embrace **Teamwork** and value our partnerships with both public and private stakeholders to the benefit of Cobb residents, businesses, and visitors.

## MISSION

To help make Cobb County be the best place to live and work through efficient, effective and responsive government that delivers quality services.

## STATEMENT OF COMMITMENT

*In order to accomplish the county's mission, the Board of Commissioners' are committed to achieving excellence in government by:* 

- FInsisting upon Customer Satisfaction
- Finsuring High Value for Tax Dollars
- Section 2017 Standards Standards
- Appreciating Diversity
- Being Open, Accessible, and Responsive
- Empowering and Supporting Employees
- Striving for Continuous Improvement
- Working Together as a Team
- Being Accountable

### VISION

Cobb County: An exceptional community where all people and business can safely thrive through our commitment to transparency, fiscal responsibility, and prudent resource management.





*Cobb County* is a great place to live, work and play.

Created by the Georgia General Assembly in 1832, Cobb County was formed, becoming the 84<sup>th</sup> Georgia County to be established. The county is named after Thomas Willis Cobb, U.S. Representative, U.S. Senator and Superior Court Judge. (1784 - 1830). For the first two years there was no courthouse in Cobb County and court business was conducted in settlers' cabins, most notable the cabin of George Power. Legislation funded a courthouse in newlyformed Marietta in 1834, named in honor of Judge Cobb's wife.

Within the boundaries of Cobb County are six cities, each governed by a mayor and city council, those cities are;

Acworth – 21,476 (est population) Austell – 6,810 (est population) Kennesaw – 32,001 (est population) Marietta – 59,089 (est population) Powder Springs – 14,411 (est population) Smyrna – 53,438 (est population) Cobb County is governed by a five-member Board of Commissioners. The board is comprised of one chairman and four district commissioners (one from each of the four districts of the county) who serve staggered terms.



Regular Board of Commissioner public meetings occur twice a month on Tuesdays, with the exception of holiday weeks where some dates vary. To learn more about the Board of Commissioners visit them at the <u>Cobb County BOC</u> <u>Home page</u>.

The daily operations of the County are run by a County Manager appointed by and responsible to the Board of Commissioners.



#### COBB COUNTY'S MISSION:

To make Cobb County the best place to live and work through efficient, effective and responsive government that delivers quality services.

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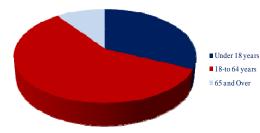




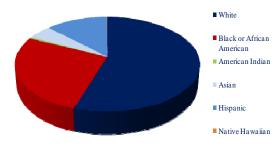
Cobb County is one of the most diversely populated counties in Georgia. The Average age of Cobb County's population is 35 years with a 48% to 52% ratio of males to females. *Cobb County Population 717,190 (U.S. Census* 

2013 estimate)

#### **POPULATION BY AGE**



#### **POPULATION DEMOGRAPHICS**

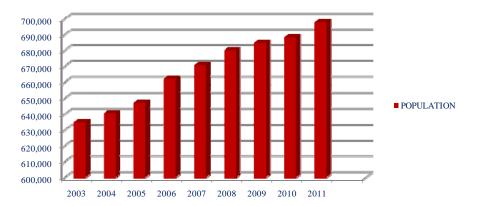


The U.S. Census Bureau ranks Cobb County as the most-educated in the state of Georgia and 12<sup>th</sup> among all counties in the United States. It has ranked among top 100 <u>wealthiest counties in the United States</u> and has a median household income of \$65,180.

POPULATION:	717,1
HOUSING UNITS:	290,1
HOME OWNERSHIP:	67.6
MEDIAN INCOME:	\$65,1

717,190 (2013 est) 290,179 (2013 est) 67.6% (2013 est) \$65,180 (2013 est)

### **POPULATION**



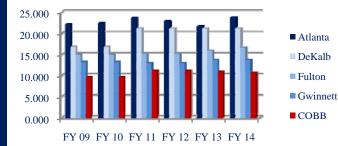




#### MILLAGE RATE COMPARISON

Millage rates are most often found in personal property taxes where the expressed millage rate is multiplied by the total taxable value of the property to arrive at the property taxes due.

Metro Atlanta Millage Rate Comparisons						
Key	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14
Atlanta*	21.721	21.721	21.991	23.715	21.731	23.801
DeKalb	16.860	16.860	21.210	21.210	21.210	21.210
Fulton*	14.895	14.895	15.165	15.165	15.095	16.665
Gwinnett	13.250	13.250	13.020	13.020	13.750	13.750
COBB	9.600	9.600	11.110	11.110	10.910	10.710



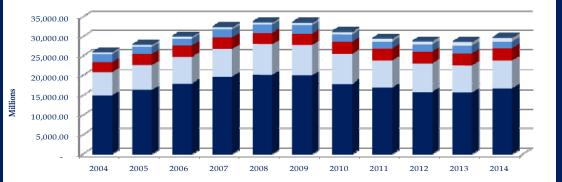
\* The City of Atlanta within Fulton County is different than the City of Atlanta within Dekalb County.

\*Fulton County refers to the fully incorporated North Fulton County; specifically the City of Johns Creek



**Cobb County** continues to maintain one of the lowest millage rates in the Metro Atlanta Area.

The millage rate was reduced from 11.11 to 10.91 for FY 2013. Another 0.20 reduction of the millage rate occurred in FY 2014 which brought the rate down to 10.71. The millage rate is expected to remain the same in FY 2015 in anticipation of a change in expenditures from the Classification & Pay Class study which was approved by the Board of Commissioners.



RESIDENTIAL PERSONAL PROPERTY PUBLIC UTILITIES MOTOR VEHICLES COMMERCIAL OTHER (Heavy Equipment, Mobile Homes, Timber)





#### HOW IS YOUR PROPERTY TAX CALCULATED?

The amount of property tax revenue collected overall is based on the size of the Tax Digest which is the total value of all property subject to taxation as determined by the County Tax Assessor. Property in Georgia is assessed at 40 percent of the fair market value, unless otherwise specified by law.

The economy, as well as state and local policies, impacts the size of the net tax digest. A tax rate of one mill represents a tax liability of \$1 per \$1,000 of assessed value. These millage rates are set based on the amount required to fund planned expenditures divided by the net digest.

# SAMPLE COBB COUNTY PROPERTY TAX BILL: (Click to Enlarge)

CARLA JA	TY TAX COMMISSIONE CKSON TY	Phone: 7 Fax: 7 www.o	OUNTY TAX BI 70-528-8600 70-528-8679 obblax.org		DETRECTOR OF CORE CONTYTATIONALIAN ECONOLITARIA INCIDENTIALIAN INTIALIAN INTIALIAN INTIALIAN INTIALIAN INTIALIA
			FOR IMPORTANT		IOMESTEAD EXEMPTION
PROPERTY OWN					B
FAIR MARKET VALUE	(100%) ASSESS	ED VALUE (40%)	ACREAGE		TAX DISTRICT
200,000		80,000	.00	9-1	Jnincorporated Cobb
TAXING AUTHORITY	ASSESSED VALUE	- EXEMPTION	= NET ASSESSMENT	X RATE	= TAX
STATE	80,000	2,000	78,000	0.000100	\$ 7.80
LEVIED BY THE STATE OF relief passed by the Governor	GEORGIA. The gradual House of Representative	elimination of the state prop s and State Senate. This n	erty tax and reduction in yo hay be offset by changes in	ur tax bill (state por value and/or exemp	tion) is the result of property tax ptions.
SCHOOL GENERAL	80,000	10,000	70,000	0.018900	\$ 1,323.00
LEVIED BY THE COBB CO included on this bill for your o		ATION. State law requires	the Tax Commissioner to o	sliect county school	taxes which are
COUNTY GENERAL	80,000	10,000	70,000	0.007320	\$ 512.40
COUNTY BOND	80,000	0	80,000	0.000330	\$ 26.40
COUNTY FIRE	80,000	0	80,000	0.003060	\$ 244.80
RAVMENT MUST BE RECEIV POSTMARK IS NOT ACCEPTE WOD LATE CHARGES.	ED OR U.S. POSTMARD D AS PROOF OF TIMELY S		TOTAL DUE BY C	CTOBER 15, 2014	s s 2,114.40

Your tax hill has been sent to US BUNCORP SERVICE PROVIDERS LLC for payment. However, it is your responsibility to ensure that taxes are para by the due date. Montage company payments are optically received for processing after October 10. Preses check www.cobbiar.org/to contimit payment. "Your montage company has received transport, our failed end a cocy of this bit to the new company."

YOUR TAX BILL HAS BEEN SENT TO US BANCORP SERVICE PROVIDERS LLC FOR PAYMENT.

### YOUR PROPERTY TAX BILL:

The average home has a fair market value of \$200,000 in Cobb County. Fair market value is the amount a knowledgeable buyer would pay for the property and a willing seller would accept for the property at an arm's length, bona fide sale. Assessed value is 40 percent of the fair market value.

Formula to calculate property tax for a sample home with a FMV (Fair Market Value) of \$200,000.

FAIR MARKET VALUE	\$200,000	
ASSESSED VALUE	\$80,000	
ANNUAL PROPERTY TAX	[(40% x Fair Market Va	llue)-Exemptions] x Millage Rate
ANNUAL PROPERTY TAX	{(0.40 x \$200,000)- Exem	nptions] x Millage Rate
ANNUAL PROPERTY TAX	\$80,000 - Exemptions x	Millage Rate

#### **Standard Homestead Exemptions:**

\$10,000 County BOC/ \$10,000 Schools/\$2,000 State Based on Residential home with fair market value of \$200,000

COUNTY SCHOOLS (BOE) Maintenance & Operations COUNTY GOVERNMENT (BOC)	\$ 2,114.40
General Fund	\$ 512.40
Fire District	\$ 244.80
Debt Service	\$ 26.40
STATE GOVERNMENT	\$ 7.80
TOTAL	\$ 2,905.80
BOE (62%)	\$ 2,114.40
BOC (37%)	\$ 783.60
STATE (.1%)	\$ 7.80
TOTAL	\$ 2,905.80

(Other potential exemptions include BOC Floating Homestead Exemption and BOE Exemption for homeowners over 62 years of age)

AT-A-GLANCE

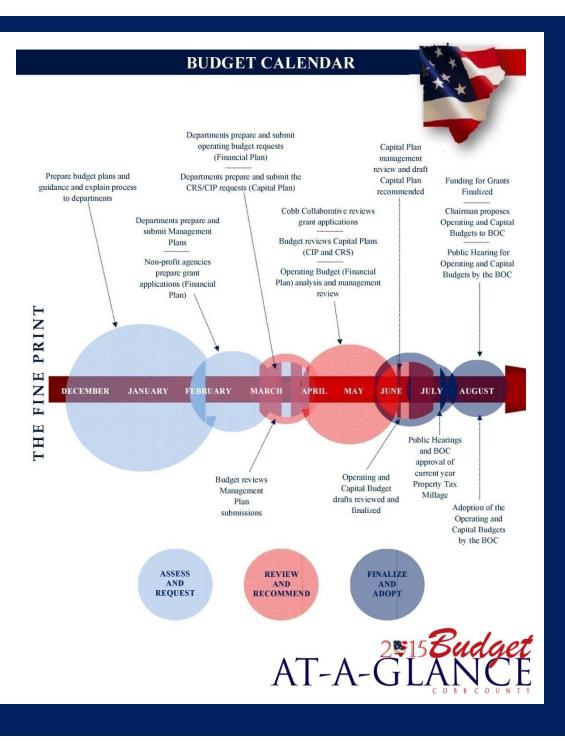


#### **BUDGET PLAN AND PROCESS**

This FY 2015 Budget began with the process of the FY 2015-2016 Biennial Budget which began in December 2013 and concluded in late August 2014.

Although the recovery from the national economic recession and real estate decline has been painfully slow, the forecast in early 2014 for the next biennial indicated improved Therefore county management revenues. target levels tentatively suspended the imposed departmental previously on expenditure budgets and proceeded with the usual (pre-recession) biennial budget process.

On this page is the planning calendar which provides a snapshot of the budget plan and process utilized for the compilation of the FY 2015-2016 Biennial Budget.



#### **REVENUE & BUDGET ADMINISTRATION**

Cobb County operates under an annual balanced budget (budgeted revenues equal budgeted expenditures), which is adopted by resolution and administered in accordance with State law. Although departments within each fund are not required to have balanced budgets, each fund as a whole is balanced.

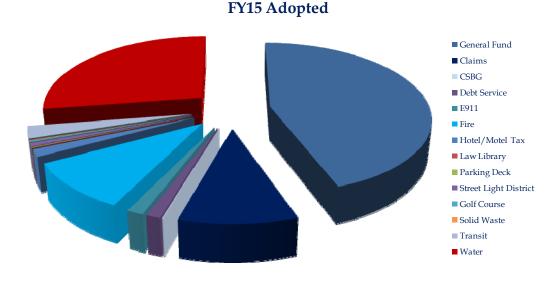
The three tax supported operating funds (General Fund, Fire District Fund and the Debt Service Fund) are each required to maintain a fund specific reserve amount of total budgeted appropriations. The General Fund maintains a minimum 9% reserve, the Fire District fund a 5% reserve and the Debt Service fund a 100% reserve of total budgeted. This policy demonstrates the county's commitment to maintain a high standard of fiscal responsibility.

In addition to the required reserves, an average ten percent (annually) of all tax-related funds are set aside for capital improvements, unless circumstances in a particular year dictate a greater/lesser amount. The General Fund also has contingency set aside for unforeseen expenditures. This contingency is at least \$1,000,000 annually. Use of contingency funds must be approved by the Board of Commissioners.

BUSINESS-TYPE FUNDS	GOVERNMENTAL-TYPE FUNDS	INTERNAL SERVICES FUNDS
Golf Course	General Fund	Casualty/Liability
Solid Waste	CSBG	Medical/Dental
Transit	Debt Service	Workers' Comp.
Water	E911	
	Fire	
	Hotel/Motel Tax	
	Law Library	
	Parking Decks	
	Street Light District	

### **OPERATING BUDGET OVERVIEW**

Operating Budgets	FY 13 Actual	FY14 Adopted	FY15 Adopted	FY16 Proposed
General Fund	330,509,446	325,382,746	340,788,261	343,012,400
Claims	71,999,927	74,944,691	75,911,050	75,907,128
CSBG	567,127	570,351	558,020	558,020
Debt Service	8,635,426	9,082,191	9,346,026	9,346,026
E911	12,810,260	10,575,917	10,910,412	11,008,841
Fire	69,555,717	70,678,499	75,686,198	76,820,255
Hotel/Motel Tax	11,244,163	11,222,392	12,000,000	12,000,000
Law Library	538,034	594,313	605,122	605,752
Parking Deck	799,929	868,037	933,514	944,145
Street Light District	4,980,666	5,161,172	5,520,653	5,630,072
Golf Course	1,613,862	1,835,117	1,795,731	1,810,731
Solid Waste	899,358	1,155,623	1,020,677	1,019,480
Transit	17,920,625	18,805,089	19,652,226	21,096,697
Water	190,015,913	212,287,798	209,968,723	212,577,020
Total Expenditures	722,090,453	743,163,936	764,696,613	772,336,567





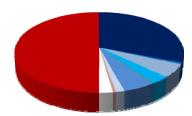
### **GENERAL FUND**

The General Fund is the largest component of the operating budgets. The General Fund provides general purpose government services to the citizens of Cobb County. Property Taxes account for 61.75% of the General Fund's total revenue. Personnel Services account for 71.12% of the General Fund's expenditure budget.

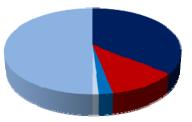
FY 15 Budget \$209,983,723	<mark>%</mark> 61.62%
	61.62%
AL 0 (1 000	
\$4,361,000	1.28%
\$36,984,000	10.85%
\$21,821,700	6.40%
\$3,115,500	0.91%
\$35,529,182	10.43%
\$9,995,000	2.93%
\$3,069,025	0.90%
\$365,100	0.11%
\$15,564,031	4.57%
\$340,788,261	100%
	\$21,821,700 \$3,115,500 \$35,529,182 \$9,995,000 \$3,069,025 \$365,100 \$15,564,031

GENERAL FUND EXPENDITURES			
Description	FY 15 Budget	%	
Personal Services	\$243,168,041	71.35%	
Operating	\$75,763,563	22.23%	
Capital	\$0	0.00%	
Debt Service	\$100,000	0.03%	
Transfers Out	\$15,235,537	4.47%	
Contingency	\$6,521,120	1.91%	
Total	\$340,788,261	100%	

REVENUES



**EXPENDITURES** 

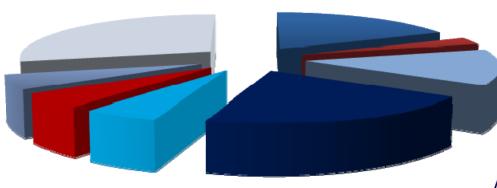




### **OPERATING BUDGETS BY GROUP/AGENCY**

Operating budgets provide funding for daily operations of the county government, such as courts, fire protection, public libraries, parks and police. The below table is broken out by Agency which includes General Fund and Other Fund Agencies/Departments. The FY 2015-2016 Biennial Budget book contains the complete breakout of which agencies/departments make up each group in the Department Information Section.

By Group/Agency	FY 15 Budget	%
Administration	\$131,812,395	17.24%
Community Development	\$19,834,263	2.59%
Elected	\$130,030,131	17.00%
Public Safety	\$152,803,670	19.98%
Public Services	\$40,495,024	5.30%
Support Services	\$39,139,776	5.12%
Transportation	\$40,612,631	5.31%
Water	\$209,968,723	27.46%
Total	\$764,696,613	<b>100</b> %



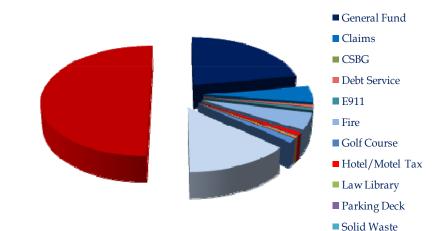
- Administration
- Community Development
- Elected
- Public Safety
- Public Services
- Support Services
- Transportation
- Water



### **OPERATING BUDGETS BY FUND**

Operating and capital budgets consist of different funds. A fund is an accounting entity for separating various revenue- generating activities and the related expenditures. Each contains revenue sources and objects of expenditure for a specific purpose.

Fund	FY 15 Budget
General Fund	\$340,788,261
Claims	\$75,911,050
CSBG	\$558,020
Debt Service	\$9,346,026
E911	\$10,910,412
Fire	\$75,686,198
Golf Course	\$1,795,731
Hotel/Motel Tax	\$12,000,000
Law Library	\$605,122
Parking Deck	\$933,514
Solid Waste	\$1,020,677
Street Light District	\$5,520,653
Transit	\$19,652,226
Water	\$209,968,723
Total	\$764,696,613





### Administration Board of Commissioners

	,
• CSGB Fund	\$ 558,020
• General Fund Admin.	\$ 22,965,372
General Fund Contingency	\$ 6,367,855
• Other Government Agencies	\$ 2,696,631
• Non-Profit	\$ 963,695
Communications	\$ 1,178,278
County Clerk	\$ 399,474
County Manager	\$ 765,415
<b>Emergency Management</b>	\$ 106,150
Ethics Board	\$ 2,130
Finance & Economic Development	\$ 3,371,363
• Debt Service Fund	\$ 9,346,026
• Risk Management Claims Fund	\$ 5,067,053
Human Resources	\$ 2,425,146
• Medical/Dental Claims Fund	\$ 68,007,836
Workers' Compensation Fund	\$ 2,836,161
Internal Audit	\$ 356,249
Law Department (County Attorney)	\$ 2,366,351
Medical Examiner	\$ 1,166,371
Total	\$131,812,395

\$

Community Development	\$19,834,263
Community Development - Admin.	\$ 592,240
Code Enforcement	\$ 951,261
• Development & Inspection	\$ 3,567,607
Erosion Control	\$ 471,702
• Occupational Tax (Business License)	\$ 903,230
•• Hotel/Motel Tax Fund	\$ 12,000,000
• Planning	\$ 758,290
•• GIS - Mapping	\$ 11,578
• Zoning	\$ 578,355
Total	\$19,834,263

\$131,812,395	Transportation	\$ 40,612,631
866,819	Transportation (DOT)	\$ 13,972,316
558,020	• DOT-Airport Management	\$ 327,018
22,965,372	• DOT-SPLOST Programs Management	\$ 1,140,418
6,367,855	• Transit Operating Fund	\$ 19,652,226
2,696,631	• Street Light Districts Fund	\$ 5,520,653
963,695	Total	\$40,612,631





Skip Spann Connector

71	Water and Sewer	\$ 209,968,723
95	Water System	\$ 209,968,723
53	Total	\$209,968,723









Cobb County Superior Court



Cobb County State Court

Elected	\$ 130,030,131
Clerk of State Court	\$ 4,524,065
Clerk of Superior Court	\$ 5,921,209
District Attorney	\$ 6,784,542
Drug Treatment Education	\$ 526,034
Juvenile Court	\$ 5,391,216
Magistrate Court	\$ 3,208,190
Probate Court	\$ 1,510,597
Solicitor	\$ 5,227,739
State Court	\$ 6,965,162
• State Court - DUI Court	\$ 146,154
Superior Court	\$ 6,566,658
• Circuit Defender	\$ 5,347,436
• Law Library Fund	\$ 605,122
Sheriff	\$ 69,699,650
Tax Commissioner	\$ 7,606,357
Total	\$ 130,030,131

Public Safety	\$ 152,803,670
Public Safety - Admin.	\$ 1,622,800
• Public Safety - Training	\$ 1,695,694
Animal Control	\$ 3,181,994
Police	\$ 57,765,452
E911	\$ 10,910,412
• 800 MHz Radio Communications	\$ 1,673,176
Fire	\$ 75,686,198
• Public Safety - Safety Village	\$ 267,944
Total	\$152,803,670

















Public Services	\$40,495,024
Public Services - Admin.	\$ 287,944
Elections & Registration	\$ 2,596,046
Extension Service	\$ 594,115
Library	\$ 10,926,432
Parks, Recreation, & Cultural Affairs	\$ 19,557,270
• Golf Course Fund	\$ 1,795,731
• Solid Waste Fund	\$ 1,020,677
Senior Services	\$ 3,716,809
Total	\$40,495,024



New Waddell Street Parking Deck





Support Services	\$ 39,139,776
Support Services - Admin.	\$ 291,895
Fleet Management	\$ 4,115,653
• Vehicle Acquisition	
Government Service Centers	\$ 385,416
Information Services	\$ 14,740,685
• Mail Services	\$ 1,318,862
• Records Management	\$ 1,006,720
Property Management	\$ 10,130,484
• Parking Decks Fund	\$ 933,514
Purchasing	\$ 722,204
Tax Assessor	\$ 5,494,343
Total	\$39,139,776



### **CAPITAL PROJECTS**

Capital Projects	
CRS PROJECTS	
Mobile Data Computers-Public Safety	\$200,000
PC & Printer Replacements	\$0
PC & Printer Replacement - Capital Lease	\$736,822
GIS Implementation (Years 5 & 6)	\$963,909
Radar Units & Digital Video Cameras-Police	\$160,500
Data Communication Infrastructure	\$283,815
Server Replacement & Virtualization	\$262,000

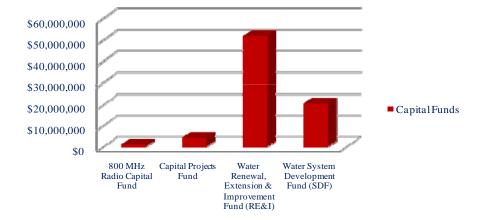
Capital Projects	
CIP PROJECTS	
Enterprise Content Management - OnBase	\$1,755,665
Total	\$4,362,711

**CIP Project- Enterprise Content Management System-OnBase-** *This is new hardware & software being added to help with electronic data storage & retrieval will help engage the entire county into a paperless initiative and reduce costs in other areas and will expand access to document retrieval and enable greater transparency.* 

### **CAPITAL BUDGETS**

Capital Budgets provide funding for major projects such as transportation improvements, water system improvements and the countywide recapitalization plan

Capital Funds	FY 2013 Budgets
800 MHz Radio Capital Fund	\$1,111,965
Capital Projects Fund	\$4,362,711
Water Renewal, Extension & Improvement Fund (RE&I)	\$51,722,828
Water System Development Fund (SDF)	\$20,657,310
Total	\$77,854,814





### WATER CAPITAL PROJECTS (Improvements & Developments)

The Southwest Cobb Tunnel was the largest capital improvement project in Water System history. This was the Water System's second tunnel construction during the last decade. The construction started in July 2008 and was completed in July 2014. This tunnel provided a long-term sewer conveyance capacity and equalization for the Sweetwater Creek and Nickajack Creek basins located in western and southern Cobb County, and allowed Cobb to eliminate two major pumping stations and about 87,000 linear feet of ageing sewer line and force main.

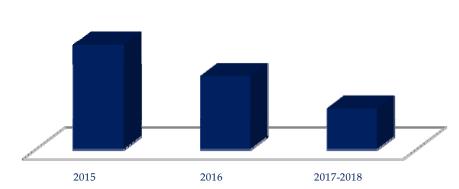
Water Capital (Improvements & Development) Projects		
Administration	\$20,700,138	
Water Meter Replacements/New Installation	\$3,000,000	
Reclamation Facility - improvements/Expansion	\$13,900,000	
Sewer Main- Replacements/Expansion	\$8,325,000	
Stormwater Projects	\$5,650,000	
Water Main- Replacements/Expansion	\$14,970,000	
Utility Relocations	\$2,000,000	
Miscellaneous Projects	\$10,035,000	
Total	<b>\$78,580,138</b>	

The Maximo software project will likely add increased hardware and software support costs starting in FY 2016, as will the upgraded billing system, starting FY 2017.



### **DEBT SERVICE FUNDS**

The Debt Service Fund reflects the accumulation of monies for, and the payment of, principal and interest on all General Obligation Debt other than that issued specifically for enterprise activities. The current outstanding General Obligation Debt includes: the 2005 Refunding of the 1996 Parks Bonds, and the 2007 and 2008 Park Bonds.



# **OUTSTANDING G.O. DEBT**





**Prepared by:** 

The Office of Finance & Economic Development

COBB COUNTY GOVERNMENT OFFICE OF FINANCE & ECONOMIC DEVELOPMENT 100 CHEROKEE STREET, SUITE 400 MARIETTA, GA 30090 770.528.1503 PHONE 770.528.1507 FAX