



DEPARTMENT OF TRANSPORTATION

Cobb County Airport - McCollum Field
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COBB COUNTY AIRPORT - MCCOLLUM FIELD AIRPORT STRATEGIC PLANNING BOARD (aka: AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES

August 5, 2013 – 4:00 P.M.

South FBO – Terminal Conference Room
Cobb County Airport-McCollum Field
Kennesaw, GA 30144

Present of the Board:

Carter Chapman, Chairman
Larry Thompson, Preferred Jet Center
Thomas Huff, Atlanta Executive Jet Center
Clark Hungerford, Development Authority
Mark Mathews, Mayor Kennesaw
Kelly Keappler, Town Center CID, Secretary

Absent of the Board:

William Campbell, Pilot, Vice Chairman
Butch Thompson, District II & IV
Commissioner Bob Ott, BOC
Sean King, Capt. Retired

Representing Cobb County:

Karl Von Hagel, Airport Manager
Josephine Softy, Admin III, DOT

I. Call to Order:

Carter Chapman welcomed the Members of the Airport Advisory Board and called the meeting to order at 4:05pm.

II. Approved Minutes:

Karl Von Hagel presented the minutes from the June 4, 2013 Board meeting, Clark Hungerford motioned to approve the minutes, seconded by Larry Thompson, with all members in favor.

III. General Airport Status Reports: Airport Manager: Karl Von Hagel updated the members on the activity and progress of various items at the airport:

- a. **Activity Stats** – Distributed and reviewed the airport's and state's air traffic data.
- b. **General Information** - Updated the Board on proposed AAB Policy changes to remove an FBO Member position and include airport marketing as an AAB responsibility. The proposed policy will be presented to the BOC for consideration at the August 13, 2013 meeting.
- c. **Atlanta Executive Jet Center:** Transient aircraft are being directed to the north terminal while the new availability of the South Terminal will provide an opportunity for some new operator.

IV. Old Business:

- a. **Customs Facility Update** – Von Hagel reported that the County is waiting for U.S. Customs and Border Protection comments on its review of the preliminary plans and that a presentation of an Architectural rendering of the facility, along with a request for a Construction Manager-at-Risk Contract will be before the BOC by the end of this month. The anticipated construction start date is December 2013.
- b. **Air Traffic Control Tower Operations Funding Update** – Von Hagel updated the Board on Air Traffic Control Tower operations funding. The federal budget expires September 30, 2013. Both the Senate and the House will continue debating the appropriation bills which include full funding for Air Traffic Control Towers for the next fiscal year budget after the August recess.
- c. **New Air Traffic Control Tower Update** – Von Hagel announced that Peter Brown Construction Co. was awarded the Design/Build contract for the new air traffic control tower. The Site Selection Committee unanimously agreed that the best suited location for the new control tower is at the current tower's location. Ground Breaking is anticipated before the end of the year.

V. New Business:

- a. **Taxiway A/B Extension Project** – Von Hagel informed the Board that only one bid was received on June 6, 2013, by C. W. Mathews, for the Project. The project package has been submitted to the State to compete for federal and state grant funding. Von Hagel will provide additional updates at upcoming meetings.
- b. **North Apron Taxilane Connector Project** – Von Hagel informed the Board that only one bid was received on June 6, 2013, by C. W. Mathews, for the Project. The project package has been submitted to the State to compete for federal and state grant funding. The State has reported that the possibility for a State stand alone grant is not available at this time. Von Hagel will provide additional updates at upcoming meetings.
- c. **Marketing Video** – Von Hagel informed the Board that the County's Communication Department is going to produce a marketing video for the airport. The development of the video will allow for additional footage and information to be added when changes are realized at the airport, such as the new Air Traffic Control Tower and Customs facility.
- d. **Airport Acronym** – Huff discussed the idea of investigating the benefits and consequences of changing the airport's three letter ID of RYY with a new ID that may be more descriptive of the airport. Huff proposed a motion to consider creation of a new airport acronym, seconded by Mark Mathews. Huff will provide additional updates at upcoming meetings.

VI. Airport Advisory Board Meeting – The next Meeting is scheduled for Monday, October 7, 2013, 4:00 pm, at 1800 Airport Road, Kennesaw, GA - South FBO – Terminal Conference Room, second floor.

VII. Adjournment

The meeting was adjourned at approximately 4:55pm

Carter Chapman, Chairman

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