



**COBB COUNTY  
PURCHASING DEPARTMENT**

100 Cherokee Street, Suite 260  
Marietta, Georgia 30090  
phone: (770) 528-8400 • fax: (770) 528-8428

William J. Tommie Jr., CPPO  
*Purchasing Director*

**ADDENDUM No. 1**

**Sealed Bid #17-6200  
Request for Proposal  
Design/Build Services for Splash Pad at Swift Cantrell Park  
Cobb County Parks, Recreation and Cultural Affairs Department**

**Date: October 12, 2016**

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The following addendum hereby amends and/or modifies the Proposal Documents and specifications as originally issued for this project. All proposers are subject to the provisions of this Addendum.

**This Addendum consists of:**

- Minutes, Questions, Clarifications from Pre-Proposal Meeting held on October 11, 2016

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**Receipt of addendum MUST be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal.**

**This acknowledgment form must be signed, dated, and included with your submitted proposal**

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Please Print Name

**All bids must be received before 12:00 (noon) by the Bid Opening date. Bids shall be delivered to Cobb County Purchasing Department, 122 Waddell Street, Marietta, GA 30060.**

## **ADDENDUM No. 1**

### **Sealed Bid #17-6200 RFP – Design/Build Services for Splash Pad at Swift Cantrell Park**

**Date: October 12, 2016**

**A. Pre-Proposal Meeting** - October 11, 2016, 1:00 pm, 1772 County Services Parkway, Marietta, GA 30008

#### **1. Bid Submission Procedures**

- Bids are due October 27, 2016 before 12:00 PM, noon at the Cobb County Purchasing Department, 122 Waddell Street, Marietta, GA 30060. **Please note the new address for Purchasing behind the parking garage at 100 Cherokee Street.** Be advised that GPS services may not direct you to the correct location.
- Late bids will not be accepted.
- Bids will be opened at 2:00 PM on the same day at the Cobb County Purchasing Department, 122 Waddell Street, Marietta, GA 30060.
- The bid opening may also be watched on Cobb County's government access channel TV23 or the website ([www.cobbcounty.org](http://www.cobbcounty.org)).
- A bid bond is required.
- A Georgia Security & Immigration Act Affidavit (Exhibit A) must be included with the bid. It must be signed and notarized; it must include the e-verify number to be deemed as completed; if it is not included the bid will be deemed non-responsive.
- Mark all packages with the company name and bid number. Use the label in the bid package.
- If addenda are issued, receipt of each addendum **MUST** be acknowledged in the submitted proposal. It is the Proposer's ultimate responsibility to ensure that they have all applicable addenda prior to bid submittal. The acknowledgement form issued with each addenda must be signed, dated, and included with your submitted proposal. Failure to acknowledge addenda may result in the bid being deemed nonresponsive.
- One original and six copies of the bid must be submitted. Mark the box with the original copy with number 1.
- All questions must be submitted to Cobb County Purchasing Department by October 18, 2016 at 5:00pm. Questions may be faxed to (770) 528 – 1154 or emailed to [purchasing@cobbcounty.org](mailto:purchasing@cobbcounty.org). Please reference the bid number and bid title on all questions.
- See the attached sign in sheet from the pre-proposal conference.

#### **2. General Project Notes Presented During the Meeting:**

- Insurance Requirements Review – All information presented below is general in nature. Refer to the RFP for additional information.

- 1) The Insurance Commissioner of Georgia has determined the Certificates have no strength in the court of law. The Certificate is not a legally binding summary of the policy.
  - 2) See the attached three page document titled **Summary of Contract Requirements** for a description of the documents that the successful bidder will have to submit prior to the execution of the contract. Recently, insurance companies have been slow to produce the documents required as proof of insurance. This can delay the contract process by weeks. Please read the attached document carefully to understand the insurance requirements. Multiple endorsements will be required from the successful bidder, including Notices of Cancellation, Waiver of Subrogation for Workers Compensation, etc.
- General Scope – All information presented below is general in nature. Refer to the RFQ for specific information. Items below may be paraphrased or summarized.
    - 1) This is a joint project between Cobb County and the City of Kennesaw. Cobb County PARKS will manage the design and construction; however the construction is taking place in the City of Kennesaw at Swift Cantrell Park. The City of Kennesaw will operate and maintain the splash pad after construction.
    - 2) The project includes design, engineering, permitting, and construction. Permitting will be through the City of Kennesaw, Cobb/Douglas Health Department, the Cobb County Fire Marshal's office and any other departments that have jurisdiction.
    - 3) The submittal reviews shall be directed to Cobb County PARKS during preliminary and final design.
    - 4) The park is located at 3140 Old 41 Highway, Kennesaw, Georgia.
    - 5) The splash pad area is just south of the existing restroom building and is approximately 3,200 square feet.
    - 6) The splash pad layout is kidney shaped with water features, fabric shade structures and fencing around the area.
    - 7) The splash pad water feature equipment in the Base Bid shall be by Vortex Aquatic Structures as defined in the RFP document. Should the contractor desire to submit an alternate equipment manufacturer for the equipment, submit an alternate separate Bid Form and include the Base Bid with the Vortex Aquatic Structures.
    - 8) The Vortex Aquatic Structures consist of six above ground water features and twelve at-grade water features. See the layout and equipment list in the RFP document.
    - 9) The concrete pad shall be five inches of concrete over four inches of #57 stone.
    - 10) The slope of the splash pad is minimum 1% and 2% maximum.
    - 11) There shall be a minimum of five feet deck space from the edge of the spray zones to the edge of the deck.
    - 12) Four each 14' x 10' x 8' fabric shade structures are included in the design, permitting and construction. These structures shall be Dugout Cantilever Structures by Superior Recreational Products or an approved equal.

- 13) An alternate bid for 40 reclining and stackable deck chairs shall be included. The chairs shall be Bahia reclining stackable chairs or approved equal. The model number of the chair is included in the RFP.
- 14) Fencing around the deck area is required and shall be six feet tall, black vinyl coated chain link. The fence shall terminate at the pump house/filter room building on each side. The pump house/filter building is located at the south end of the splash pad.
- 15) It is anticipated there will be a small retaining wall around the outside of the splash pad due to the sloping grade in the area. The wall shall be modular block retaining wall to match the restroom building.
- 16) No outside drainage shall drain onto the splash pad deck.
- 17) The pump house shall be minimum 12' x 16' x 8'(clear dimensions on the inside) constructed of similar materials as the site power house, sized to meet all codes and allow proper operation and maintenance of the equipment. The site power house location is shown in Appendix D of the RFP. The pump house building shall be CMU block building with green asphalt shingle roof that matches the site power house and shall include but not be limited to the following: filtration system, pumps, VFD, electric panels, and exhaust fans. There shall be a separate door access for a room to store chemicals and a door access from the splash pad area as well.
- 18) There shall be two types of pumps, minimum 1 hp for the filter and minimum 10 hp for the water features, sized to properly operate the equipment and features. The surge tank shall be a minimum of 3,000 gallons, but designed to the size required to meet all codes and provide proper operation of the splash pad and equipment.
- 19) There is an existing 1" copper waterline that provides water to the restroom building. The approximate location is shown in Appendix C. The contractor shall locate and tap that waterline for the splash pad. The line has been pressure tested and measured at 85 pounds with nothing in use but dropped to 30 pounds when the toilets were flushed. This should not be a problem due to the auto-fill on the tank. Contractor to field verify pressure.
- 20) There is an existing sewer manhole located adjacent to the proposed splash pad as shown in Appendix C.
- 21) There is an existing electrical line running underneath the proposed splash pad to the restroom building. The power to the restroom shall be relocated by the contractor. Also, a light pole and the associated wiring shall be relocated by the contractor.
- 22) Submit contractor experience demonstrating construction of 3 splash pads in the last 5 years. Refer to the form in the RFP.
- 23) The contractual completion date will be 150 calendar days from the issuance of the Notice to Proceed. Based on starting February 1, the contractual completion date would be June 30, 2017. The Contractor shall provide all required insurance documentation, performance and payment bonds and signed contracts as quickly as possible following notification of award of the contract. If the required documents are provided quickly and the County signs the contract prior to February 1, the Notice to Proceed will be issued prior to

February 1. Even though the 150 calendar days allows for a later completion date, the County and City would like to have the splash pad completed and ready for operation and use by Memorial Day weekend 2017 if at all possible.

- 24) The park will be open during construction. The area of construction for the splash pad shall be kept secure. Refer to the Special Terms and Conditions for additional information.
  - 25) There is an allowance of \$20,000 for any unforeseen conditions. Refer to the Special Terms and Conditions for additional information.
- Questions and Clarifications from Pre-bid conference. Questions and answers may be paraphrased or summarized:
    - 1) Question: Will the surge tank be gravity fed to the sanitary sewer?  
Answer: Yes.
    - 2) Question: What's the invert of the existing sanitary sewer manhole? Is there enough depth to provide fall to the manhole?  
Answer: We are not sure of exact invert elevation but a visual inspection shows it is 10-15 feet deep.
    - 3) Question: Do we connect to manhole or alternate?  
Answer: Manhole.
    - 4) Question: Will showers be required?  
Answer: No. We met with the Health Department and they have approved not having showers and the existing restroom building adjacent to the splash pad is sufficient.
    - 5) Question: Can some of the shade structures overlap the splash area?  
Answer: The exact location of the shade structure placement will be determined during the design phase.
    - 6) Question: Is demolition required for the connection of the existing water line?  
Answer: Yes. Any areas that are demolished shall be repaired.
    - 7) Question: What is the size of the chain link fence fabric openings? Code may require a smaller mesh.  
Answer: This was researched following the meeting. Per code, the diagonal opening in a chain link fence barrier cannot be more than 1 ¼" unless specifically allowed or required differently by permitting authorities.

## **B. Clarifications**

1. The design, permitting and construction related to the splash pad must meet the requirements of the Cobb County Board of Health Rules and Regulations for Swimming Pools unless specifically approved otherwise by the Cobb County Environmental Health or its authorized representative(s).
2. All signage will be by others.

## **C. Insurance Summary**



**COBB COUNTY  
PARKS, RECREATION & CULTURAL AFFAIRS**

1792 County Services Parkway  
Marietta, Georgia 30008-4026  
(770) 528-8800 • fax: (770) 528-8813

Eddie Canon  
Director

**Summary of Contract Requirements**

**5/27/16**

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- A. Four originals of signature page, embossed with corporate seal.
- B. Originals of all applicable Bonds
- C. Federal ID number
- D. Immigration Affidavits (E-Verify) for your firm and any subs
- E. **Insurance** – The following minimum insurance requirements in the contract must be complied with. Please pay close attention to the following list of documents and information that must be received prior to contract execution:
  1. All insurers must be licensed to do business in Georgia, with a minimum AM Best rating of “A” or better and financial size rating of Class VII or greater, or otherwise acceptable to the County.
  2. All coverage limits must meet the requirements listed in the Contract.
  3. Certificate(s) of Insurance summarizing all coverage limits and including the following
    - Cobb County Parks and Recreation Project Name
    - Name and address of authorized agent.
    - Name and address of insured. Name of insured must appear exactly as shown in the contract with County and on Contractor’s seal in contract
    - Name of insurance company(ies).
    - Description of policies.
    - Policy number(s).
    - Policy period(s).
    - Certificate Holder: **Cobb County, GA, c/o PARKS  
100 Cherokee Street, Marietta, GA, 30060**
    - Signature of authorized agent.
    - Telephone number of authorized agent.
  4. Additional Named Insured citing “Cobb County, its officers, officials, employees, agents, and volunteers”.

5. **Additional Insured Endorsements** signed by Authorized Representative for General Liability, Automobile Liability and Umbrella Liability:
- Separate endorsement for each policy, citing individual policy number
  - Must name *Cobb County, its officers, officials, employees, agents, and volunteers* as Additional Named Insured.
  - The coverage shall be primary and shall contain no special limitations on the scope of protection afforded to the Certificate Holder/Additional Insured.
  - For Umbrella Liability, in lieu of separate endorsement, a copy of Declaration Page for Umbrella Liability policy may be acceptable, listing the policy numbers for each type of insurance covered by the Umbrella.
6. **Notice of Cancellation Endorsements** signed by Authorized Representative for General Liability, Automobile Liability, Umbrella Liability, Workers Compensation, Professional Liability (if required) and Builders Risk (if required).
- Separate endorsement for each policy, citing individual policy number
  - Endorsement language for each must be similar to:
    - *“Coverage shall not be suspended, voided, canceled, reduced in coverage or in limits for any reason, other than non-payment of premium, except after thirty (30) days prior written notice has been given to Certificate Holder (County). Certificate Holder (County) shall be given not less than 10 days prior written notice of cancellation for non-payment of premium”.*
7. **Waiver of Subrogation Endorsement** signed by Authorized Representative for Workers Compensation, Employers’ Liability, Automobile, Umbrella, Professional Liability (if required) and Builders Risk (if required):
- Separate endorsement for policy, citing individual policy number
  - Expressly waives all rights of subrogation against Cobb County, its officers, officials, employees, agents and volunteers.

All policies shall provide that any failure to comply with notice provisions of the policies shall not affect coverage provided to Certificate Holder/Additional insured.

**Endorsement Checklist**

Provided	Type of Insurance	Endorsement
Y / N	General Liability	Cobb County as Additional Insured
Y / N	General Liability	Notice of Cancellation
Y / N	General Liability	Waiver of Subrogation
Y / N	Automobile Liability	Cobb County as Additional Insured
Y / N	Automobile Liability	Notice of Cancellation
Y / N	Automobile Liability	Waiver of Subrogation
Y / N	Umbrella Liability	Cobb County as Additional Insured*
Y / N	Umbrella Liability	Notice of Cancellation*
Y / N	Umbrella Liability	Waiver of Subrogation *
Y / N	Workers Compensation	Notice of Cancellation
Y / N	Workers Compensation	Waiver of Subrogation
Y / N	Professional Liability	Notice of Cancellation**
Y / N	Professional Liability	Waiver of Subrogation **
Y / N	Builders Risk	Notice of Cancellation***
Y / N	Builders Risk	Waiver of Subrogation ***

\* Declarations Pages may be substituted

\*\* Professional Services Contracts Only

\*\*\* Construction Contracts Only

D. Pre-Bid Sign in sheet

PRE- PROPOSAL CONFERENCE

Sealed Bid # 17-6200  
 Request for Proposal  
 Design/Build Services for Splash Pad at Swift Cantrell Park  
 October 11, 2016

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	E-MAIL ADDRESS
Tim Black	CIRCLE SQUARE ARCHITECTS 620 SHANNON GREEN CIR. MABLETON, GA 30126	678-525-3020	TIM@CIRCLESQUAREARCHITECTS.COM
Howard Bacht	MA/PARKS	7528-8844	HOWARD.BACHT@COBBCOUNTY.ORG
Emilio Lebato	Advanced Recreational Concepts 215 Penitentiary Drive, Athens, Ga	706-338-3479	elebato@arcflorida.com
Steve Morgan	Sunbelt Pools 3596 Oakcliff Rd Atl. 30340	770-455-7770	smorgan@sbpga.com
Scott Singleton	Integrated Construction and Nobility Inc 228 Old Diner Rd. Whitesburg Ga	678 678 2945	ssingleton@ICANI.com

\*Please note that contact information provided to a government agency may be subject to public release as required by Georgia's open records law.

PRE- PROPOSAL CONFERENCE

Sealed Bid # 17-6200  
 Request for Proposal  
 Design/Build Services for Splash Pad at Swift Cantrell Park  
 October 11, 2016

REPRESENTATIVE NAME	COMPANY NAME & COMPLETE ADDRESS	PHONE (INCLUDE AREA CODE)	E-MAIL ADDRESS
Stephanie Brice	Cobb County Purchasing	(770) 528-8400	purchasing@cobbcounty.org
Bob McCallister	Aquatics Consultant	678-485-5908	bobmccallister.aquatics@yahoo.com
Shelly Jones	MA/PARKS	770-528-8835	shelly.jones@cobbcounty.org
Ed Czynscon	MA/PARKS	770-528-8837	ed.czynscon@cobbcounty.org
Tom Bills	PARKS	770-528-8807	tom.bills@cobbcounty.org
Russell Small	MA/PARKS	770-528-8818	russell.small@cobbcounty.org

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