



DEPARTMENT OF TRANSPORTATION

Cobb County Airport - McCollum Field
1723 McCollum Parkway, Building 100
Kennesaw, Georgia 30144-3678

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COBB COUNTY AIRPORT - MCCOLLUM FIELD AIRPORT STRATEGIC PLANNING BOARD (aka: AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES

June 3, 2013 – 4:00 P.M.

South FBO – Terminal Conference Room
Cobb County Airport-McCollum Field
Kennesaw, GA 30144

Present of the Board:

Carter Chapman, Chairman
William Campbell, Pilot, Vice Chairman
Butch Thompson, District II & IV
Sean King, Capt. Retired
Mark Mathews, Mayor Kennesaw
Kelly Keappler, Town Center CID, Secretary

Absent of the Board:

Thomas Huff, Atlanta Executive Jet Center
Larry Thompson, Preferred Jet Center
Commissioner Bob Ott, BOC
Clark Hungerford, Development Authority

Representing Cobb County:

Karl Von Hagel, Airport Manager
Dan McDuff, Deputy Director
Josephine Softy, Admin III, DOT

I. Call to Order:

Carter Chapman welcomed the Members of the Airport Advisory Board and called the meeting to order at 4:05pm.

II. Approved Minutes:

Karl Von Hagel presented the minutes from the March 25, 2013 Board meeting, Sean King motioned to approve the minutes, seconded by Butch Thompson, with all members in favor.

III. General Airport Status Reports: Airport Manager: Karl Von Hagel updated the members on the activity and progress of various items at the airport:

- a. Activity Stats** – Distributed and reviewed the airport's and state's air traffic data.
- b. General Information** - Updated the Board on a new business relocating to the airport, ATP Flight School.
- c. Atlanta Executive Jet Center:** Corporate Row is near completion on two additional hangars anticipating receipt of a Certificate of Occupancy within the next week.

IV. Old Business:

- a. **Customs Facility Location** – Von Hagel reported that both the Customs Officials and the FAA have approved the recommended location, on the southeast side of the airport, off of Airport Road. Architect has begun preparing plans. Atlanta Executive Jet Center will be providing the funding to construct the customs facility, while the County will be managing the construction of the Facility. The anticipated construction completion date - December 2013, with operations to begin after Customs has approved the facility.
- b. **Air Traffic Control Tower Operations Funding Update** – Karl Von Hagel updated the Board on the FAA's decision to continue to provide Air Traffic Control Tower funding. FAA funding expires September 30, 2013, and future funding is dependent upon Congress allocating funds in the next fiscal year budget. The Long Term Committee will continue to investigate potential funding sources to provide self-sustaining airport, including evaluating options for control tower service.
- c. **New Air Traffic Control Tower Update** – Karl Von Hagel updated the Board on the selection of Peter Brown Construction to negotiate a Design/Build contract, with expected BOC approval as early as June 25, 2013. A Site Selection Committee with up to 20 members including FAA personnel will make the final site selection for the new control tower on June 5, 2013. After site selection, the Blue Ribbon Panel, previously formed to provide community and operational input to the project, will review different styles and features for the Control Tower and provide recommendations for the County to consider. The Ground Breaking event is anticipated before the end of the year.

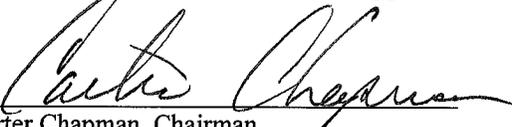
V. New Business:

- a. **Pavement Management Plan Report** - Von Hagel update the Board on the final Pavement Management Plan Report, prepared by the State of Georgia every three years, showing that our Pavement Condition Index (PCI) airport-wide averaged 85, with our runway rated at 100.
- b. **Taxiway A/B Extension Project** – Karl Von Hagel informed the Board that the Project is out for bid and bids are due June 6, 2013. Notices have been forwarded to Pilots and the local Community informing them that the construction of the Taxiway A/B Extensions will be performed in the late evening hours, 10pm-6am. Some night time runway closures will be necessary. A 72 hour notice is the goal for notification of the Runway Night Closures.
- c. **North Apron Taxilane Connector Project** – Karl Von Hagel updated the Board on the project. Submittal of bids are due on June 6, 2013 with State grant funding available at 75% State and 25% County. Von Hagel will provide additional updates at upcoming meetings

VI. Airport Advisory Board Meeting – The next Meeting is scheduled for Monday, August 5, 2013, 4:00pm, at 1800 Airport Road, Kennesaw, GA - South FBO – Terminal Conference Room, second floor.

VII. Adjournment

The meeting was adjourned at approximately 5:05pm


Carter Chapman, Chairman