

COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
October 3, 2016 – 4:00 P.M.
Airport Administration Building

Present of the Board:

Charmaine Chin, District IV, Secretary
Brian Newsome, District II
Derek Easterling, Mayor – Kennesaw
Carter Chapman, District I
Dave Kucko, Hawthorne Global Aviation
Kelly Keappler, Town Center CID

Absent of the Board:

Sean King, Chairman Appt., Chairman
Amy Rowe, District III, Vice-Chair
Bob Binkley – Pilot
Clark Hungerford, Development Authority
JoAnn Birrell, Commissioner, BOC

Representing Cobb County:

Jim Wilgus, DOT Director
Karl Von Hagel, Airport Manager

I. Call to Order:

Secretary Chin welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Approve Minutes:

Mr. Von Hagel presented the minutes from the August 1, 2016 board meeting. Motion made by Mayor Easterling to approve, seconded by Mr. Newsome; all members in favor.

III. General Status Report:

a. Airport –

1. Von Hagel reviewed the airport infrastructure repairs made over the last two months.
2. Von Hagel reported on the Chamber's NW Economic Development Roundtable meeting held at the airport.
3. Von Hagel updated the Members on the discussions with CBP regarding Gateway to DCA status for the airport. The proposal remains a long shot but conversations continue.
4. Von Hagel distributed and reviewed McCollum's and other counties air traffic data and trend analysis.
5. Von Hagel reviewed Customs Facility activity. Each quarter since opening has seen an increase in activity.

b. Hawthorne Global Aviation Services –

1. Mr. Kucko described how the FBO was able to maintain fuel supplies during the recent fuel shortages experienced in the southeast due to the Colonial Pipeline leak. Hawthorne was able to negotiate fuel deliveries from all over the southeast and was never without fuel.
2. Mr. Kucko shared that the DC9 freight operator returned to the airport to deliver much needed products to a local business.
3. Mr. Kucko reported on the Pilots and Paws Fly-In that resulted in 40 aircraft visiting the airport and 300 dogs being rescued.

IV. Old Business:

- a. **Airport Master Plan Update** – Von Hagel reviewed the status of the Airport Master Plan Update project. He reviewed the 20-year forecast, the Working Draft, the public availability of the information, and the preliminary draft of the Capital Improvement Plan. Von Hagel then updated the board on the progress of the alternative analysis study that the State and FAA need to consider before issuing a Modification of Standard for taxiway separation to reduce the cost of the taxiway projects, and reviewed the remaining Master Plan Update schedule. The Alternative Analysis contract has been executed and work has begun on identifying the alternatives.
- b. **Noise Abatement Review** – Von Hagel reviewed the Federal requirement with the Board that the airport must be open to all aircraft at all hours and that even though the recent noise model study shows that the airport's noise footprint has decreased over the years, the Board has committed to continue to look at opportunities to shrink the noise footprint even further. Von Hagel presented a population map of a 10 mile radius of the airport with potential arrival corridors. The FAA has offered to assist the airport in moving forward with additional approaches into the airport.
- c. **North Apron Expansion and Rehabilitation Project** – Von Hagel updated the board on the progress of the project. The State has notified the County that an additional \$2.1 million is available to fund the remaining additive bids of the contract that were not previously funded. Von Hagel has submitted the appropriate paperwork for the State to process a grant for the additional work.
- d. **Approach Lighting Project (MALSF)** – Von Hagel updated the board on the progress of the project. The first closure period of 4 nights has been completed. Additional night time closures will be necessary for work near the runway. Night closures are scheduled between the hours of 10pm and 6am.
- e. **Town Center Area CID Aviation Noonday Creek Trail Park** – Von Hagel presented the proposed restroom design for the park and reported that the CID continues to make progress towards developing the park. The CID is working with the County to develop a framework agreement to permit the construction of the park by CID contractors on airport property. The CID is targeting construction of the trailhead parking lot and restrooms in the first phase.
- f. **Runway 27 Approach Non-Aeronautical Lease Proposal** – Von Hagel updated the Board on the status of the lease proposal from Butch Thompson Enterprises for land under the approach to the runway on the east end of the airport. The Lease is scheduled to be presented to the Board of Commissioners on October 11, 2016.
- g. **Airport Minimum Standards** – Von Hagel announced that the Board of Commissioners approved the Airport Advisory Board's recommended updates to the Airport Minimum Standards.

V. New Business

- a. **Airport Capital Improvement Program** – Von Hagel distributed copies of a proposed updated Airport Capital Improvement Plan (ACIP) for discussion. The ACIP is a planning document of an airport's project priorities used by the FAA and State to forecast grant funding and is updated annually. The ACIP is due to the State by November 30th. Although the distributed ACIP identified priorities it was incomplete, as further discussion is necessary to consider how the impacts of a draft master plan update and a pending Modification of Standards are to be presented on the document. A motion by Mr. Newsome to approve the presented ACIP priorities with the caveat that additional information will be brought forward at the next AAB meeting for final approval of the ACIP, with a second by Mayor Easterling all Members approve. Members understood that the Board of Commissioners would be approving an ACIP prior to the next AAB Meeting and that the State has indicated that it was receptive to follow up revisions to the ACIP if necessary.
- b. **Airfield Remarketing Project** – Von Hagel reported that bids were received for the airfield remarketing project. The appropriate paperwork has been submitted to the State to request grant funding.
- c. **U.S. Customs Global Entry Program Location** – Von Hagel reported that U.S. Customs and Border Protection has been receptive to the idea of creating a Global Entry Application Office at the airport's customs office. This would be the only Global Entry Application Office outside of Hartsfield Jackson Airport and would have the added benefit of providing an additional CBP Officer on-site at no cost.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, December 5, 2016, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Keappler, seconded by Mr. Chapman. The meeting was adjourned at approximately 5:00 pm.

Approved

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**ACIP UPDATE
FY 2018 - FY 2022**

PROJECT	SOURCE	TOTAL COST	FAA FUNDS	STATE FUNDS	LOCAL FUNDS
FY 2017: (GDOT: JUL. 2016 TIL JUN. 2017)					
FY 2017: (FAA: OCT. 2016 TIL SEPT. 2017)					
Airport Master Plan Update	COMBINED	\$210,912	\$189,821	\$0	\$21,091
Master Plan Update	FEDERAL	\$166,000	\$149,400	\$0	\$16,600
Noise Modeling	FEDERAL	\$15,390	\$13,851	\$0	\$1,539
Alternatives Analysis	FEDERAL	\$29,522	\$26,570	\$0	\$2,952
Runway 9/27 & Taxiway A/B Maintenance	COMBINED	\$143,195	\$0	\$107,396	\$35,799
Runway Rubber Removal / Airfield Remarking	STATE	\$143,195	\$0	\$107,396	\$35,799
North Apron Rehabilitation & Expansion	COMBINED	\$1,939,917	\$1,745,925	\$96,995	\$96,997
North Apron Western Rehabilitation A1-A2	FEDERAL	\$1,401,051	\$1,260,946	\$70,052	\$70,053
Construct South Parallel Taxiway Hold Apron	FEDERAL	\$538,866	\$484,979	\$26,943	\$26,944
TOTAL FY 2017		\$2,294,024	\$1,935,746	\$204,391	\$153,887
FY 2018: (GDOT: JUL. 2017 TIL JUN. 2018)					
FY 2018: (FAA: OCT. 2017 TIL SEPT. 2018)					
Environmental Assessment for Master Plan Projects					
TOTAL FY 2018		\$2,171,000	\$1,953,900	\$108,550	\$108,550
FY 2019: (GDOT: JUL. 2018 TIL JUN. 2019)					
FY 2019: (FAA: OCT. 2018 TIL SEPT. 2019)					
Taxiway 'A' Relocation (Design)					
Taxiway 'A' Relocation (Permitting)					
North Apron Expansion (Taxiway 'A1' to 'A2')	FEDERAL	\$2,171,000	\$1,953,900	\$108,550	\$108,550
Hangar Development and Construction	STATE	\$2,000,000		\$1,500,000	\$500,000
TOTAL FY 2019		\$4,171,000	\$1,953,900	\$1,608,550	\$608,550

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ACIP UPDATE
FY 2018 - FY 2022

PROJECT	SOURCE	TOTAL COST	FAA FUNDS	STATE FUNDS	LOCAL FUNDS
<u>FY 2020: (GDOT: JUL. 2019 TIL JUN. 2020)</u>					
<u>FY 2020: (FAA: OCT. 2019 TIL SEPT. 2020)</u>					
Taxiway 'A' Relocation - Phase 1 (Construction)					
Land Acquisition - Runway 9 RPZ (Phase 1)					
North Apron Rehabilitation (West End)	FEDERAL	\$750,000	\$675,000	\$25,780	\$49,220
Runway 9/27 & Taxiway A/B Maintenance	COMBINED	\$200,000	\$0	\$150,000	\$50,000
Runway Rubber Removal (Full Length & Width / Pavement Marking)	STATE	\$200,000	\$0	\$150,000	\$50,000
TOTAL FY 2020		\$950,000	\$675,000	\$175,780	\$99,220
<u>FY 2021: (GDOT: JUL. 2020 TIL JUN. 2021)</u>					
<u>FY 2021: (FAA: OCT. 2020 TIL SEPT. 2021)</u>					
Taxiway 'A' Relocation - Phase 2 (Construction)					
Land Acquisition - Runway 9 RPZ (Phase 2)					
TOTAL FY 2021		\$5,050,000	\$4,545,000	\$243,440	\$261,560
<u>FY 2022: (GDOT: JUL. 2021 TIL JUN. 2022)</u>					
<u>FY 2022: (FAA: OCT. 2021 TIL SEPT. 2022)</u>					
Taxiway 'A' Relocation - Phase 3 (Construction)					
Land Acquisition - Runway 9 RPZ (Phase 3)					
Northwest Basing Area Reconfiguration (Existing Property)					
TOTAL FY 2022		\$200,000	\$0	\$150,000	\$50,000
TOTALS for FY2018 through FY2022 (inclusive)		\$12,542,000	\$9,127,800	\$2,286,320	\$1,127,880

NOTES:
 Projects shown with FEDERAL funding have a cost sharing of Federal (90%) / State (5.0% of Estimated Construction Cost) / County (Remainder)
 Projects shown with STATE funding have a cost sharing of State (75% of Estimated Construction Cost) / County (Remainder)
 Projects shown in FY 2016 that are not fully funded are intended to be become a priority in FY 2017