COBB COUNTY AIRPORT - MCCOLLUM FIELD
AIRPORT STRATEGIC PLANNING BOARD
(AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES
June 6, 2016 – 4:00 P.M.
Airport Administration Building

Present of the Board:
Amy Rowe, District III, Vice-Chair
Charmaine Chin, District IV, Secretary
Bob Binkley – Pilot
Dave Kucko, Hawthorne Global Aviation
Brian Newsome, District II
Clark Hungerford, Development Authority
JoAnn Birrell, Commissioner, BOC

Absent of the Board:
Kelly Keappler, Town Center CID
Sean King, Chairman Appt., Chairman
Carter Chapman, District I
Derek Easterling, Mayor – Kennesaw

Representing Cobb County:
Karl Von Hagel, Airport Manager

I. Call to Order:
Vice-Chair Rowe welcomed Members of the Airport Advisory Board and officially called the meeting to order at 4:00 pm.

II. Approve Minutes:
Mr. Von Hagel presented the minutes from the April 11, 2016 board meeting. Motion made by Mr. Newsome to approve, seconded by Mr. Hungerford; all members in favor.

III. General Status Report:

a. **Airport** –
   1. Von Hagel distributed and reviewed McCollum's and other counties air traffic data and trend analysis.
   2. Von Hagel reviewed Customs Facility activity.

b. **Hawthorne Global Aviation Services** – Mr. Kucko reported that the Atlanta Air Charter and the Hawthorne recently hosted an event with Kennesaw Business Association, and Hawthorne hosted an event with the Airline Pilots Association. Both events provided opportunities to highlight the airport to the local business and aviation community members. The FBO and Airport will be hosting the Georgia Business Aviation Association (GBAA) Networking Event on June 29th. Business aircraft operators from around Georgia will meet and network at the airport with lunch being provided and many business jets on display. Airport Tenants will be invited to attend the event along with local community partners.

IV. Old Business:

a. **Airport Master Plan Update** – Von Hagel reviewed the background for updating the 2006 Airport Master Plan, reviewed the Noise Model results that were recently completed showing that the noise impacts of future improvements are generally neutral to less, and Von Hagel presented a Working Draft of the proposed future Airport Layout for the Board's recommendation. Upon the Board's approval of the Working Draft the consultant will continue work to break the future airport improvements into a more detailed Capital Improvement Plan. Motion made by Mr. Binkley to approve the Working Draft, seconded by Mr. Newsome; all members in favor.

b. **North Apron Expansion and Rehabilitation Project** – Von Hagel reported that a coordination meeting has been held with the impacted tenants and the Pre-Construction Meeting has been completed. The contracts are being executed and construction is scheduled to begin August 1, 2016.

c. **Approach Lighting Project (MALSF)** – Von Hagel reported that the State has provided funding for the project. The Board of Commissioners has approved all the necessary contracts and the contracts are currently in the process of being executed. A Pre-Construction Meeting has not been held yet so a start date is still not been confirmed.

d. **Town Center CID Aviation Noonday Creek Trail Park** – Von Hagel reported that the CID continues to make progress towards developing the park. The CID is currently in the process of completing a contract with an engineering firm to develop the construction plans for the park system, which includes Aviation Park. The CID intends to construct the trailhead parking lot before the end of the calendar year.

e. **Runway 27 Approach Non-Aeronautical Lease Proposal** – Von Hagel updated the Board on the status of the lease proposal from Butch Thompson Enterprises for land under the approach to the runway on the east end of the airport. Although negotiations have been slow and stuttered, progress continues on finalizing the lease documents for a concrete recycling operation.

f. **Gateway to Cuba** – Von Hagel reported that regulations have changed and aircraft may now leave from any airport to fly to Cuba, therefore the Gateway to Cuba Program has been discontinued.

g. **Airport Minimum Standards** –Von Hagel provided a draft copy of updated Minimum Standards to Members prior to the meeting. Von Hagel reported that two drafts of the Minimum Standards had been circulated to existing airport commercial operators for comment and feedback. Von Hagel reviewed the comments received on the first draft and reported that no comments were received from the distribution of the updated second draft that responded to many of the comments. With the Members consensus the second draft of the Minimum Standards will be distributed for general public review and comment and a follow-up report will be presented at the August meeting.

V. New Business

a. **Noise Abatement Review** –Von Hagel suggested that the Board review potential Airport Noise Abatement improvements at the airport. Even though the recent noise model study shows that the airport's noise footprint has decreased over the years, the Board will continue to look at opportunities to shrink the noise footprint even further. At the next meeting Von Hagel will present ideas for improvements to existing noise abatement efforts, review new technology opportunities, and review other airports efforts. He requested any suggestions be forwarded to him.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, August 1, 2016, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Binkley, seconded by Ms. Chin. The meeting was adjourned at approximately 4:55 pm.

Approved