



DEPARTMENT OF TRANSPORTATION

Cobb County Airport - McCollum Field
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COBB COUNTY AIRPORT - MCCOLLUM FIELD AIRPORT STRATEGIC PLANNING BOARD (AIRPORT ADVISORY BOARD)

REGULAR MEETING MINUTES

August 3, 2015 – 4:00 P.M.

Airport Administration Building

Present of the Board:

Kelly Keappler, Town Center CID, Chairman
Sean King, Chairman Appt., Vice Chairman
Carter Chapman, District I
Mark Mathews, Mayor – Kennesaw
Clark Hungerford, Development Authority
Bob Binkley, Pilot
JoAnn Birrell, Commissioner, District 3

Absent of the Board:

Brian Newsome, District II
Tom Auten, Hawthorne Global Aviation
Amy Rowe, District III, Secretary
Charmaine Chin, District IV

Representing Cobb County:

Karl Von Hagel, Airport Manager
Steven Spencer, Operations Manager

I. Call to Order:

Chairman Kelly Keappler, welcomed members and guests of the Airport Advisory Board and officially called the meeting to order at 4:04pm.

II. Approve Minutes:

Mr. Von Hagel presented the minutes from the April 13, 2015 board meeting. Motion made by Mr. King to approve, seconded by Mayor Mathews; all members in favor.

III. General Status Report:

- a. **Airport** – Von Hagel distributed and reviewed McCollum's and other counties air traffic data and reviewed trend analysis and Von Hagel introduced Steven Spencer as the airport's new operations manager.
- b. **Hawthorne Global Aviation Services** – Von Hagel reported that Hawthorne, Kingsford Charcoal, and Clorox Company were hosting an Airport Customer Appreciation BBQ Event on Friday for both lunch and dinner.

IV. Old Business:

- a. **Customs Update** – Von Hagel reported that 10 international flights cleared customs to date at the new facility, including seven arrivals from the Caribbean, two from Canada, and one from Stockholm, Sweden. Von Hagel reported that Hawthorne and the Airport are pursuing approval from Transportation Security Administration (TSA) to approve the airport becoming a Gateway To DCA airport. If the proposal to use the CBP Facility is approved, McCollum would be the only airport in metro-Atlanta that a private aircraft could fly directly to Washington Reagan National Airport

- b. **Airport Master Plan Update** – Von Hagel presented preliminary based aircraft and traffic forecasting data and conceptual sketches for new development areas for discussion.
- c. **North Apron Expansion and Rehabilitation Project** – Von Hagel reported that the State has notified the County that \$3 million has been allocated for the \$4.4 million project. Von Hagel reviewed the project schedule. Final scope of project will be determined prior to September 30th once the construction bids have been opened and potential additional end of year funding has been allocated.
- d. **Approach Lighting Project (MALSF)** – Von Hagel announced that the BOC has approved the engineering agreement and that the Town Center CID has approved funding the \$55,000 engineering agreement. The State has notified the County that the State funding of 75% for construction has been allocated and will be available in February.
- e. **FAA Obstruction Survey** – Von Hagel discussed the progress being made on removing the FAA identified obstructions to the runway 9 approach.
- f. **Aviation Noonday Creek Trail Park** – Keappler and Von Hagel provided an update on the concept plan for the park at the east end of the airport. A preliminary cost estimate is being developed as discussions continue with the Town Center CID on funding concepts to construct the park.

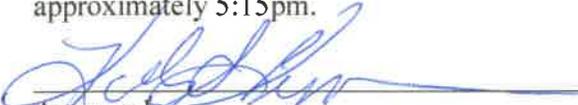
V. New Business

- a. **Marketing** – Von Hagel presented the internet banner ad that is being advertised on Fltplan.com. Any pilot that is filing an international flight plan through fltplan.com will have the opportunity to see the airport's banner ad announcing that Customs Inspection Services are now available at Cobb County International Airport in Atlanta..
- b. **Airport Capital Improvement Plan** – Von Hagel distributed copies of a preliminary updated Airport Capital Improvement Plan (ACIP) for discussion. The ACIP is a planning document of an airport's project priorities used by the FAA and State to forecast grant funding and is updated annually. A final version will be distributed at the October meeting for the Board's consideration after final funding decisions have been made for current projects.
- c. **Aeronautical Commercial Operator Minimum Standards Update** – Von Hagel reviewed FAA purpose for Airport's having and maintaining Minimum Standards for operators. After discussion, the consensus was that Von Hagel present comments received from airport operators on the proposed updated Minimum Standards to the Board at its next meeting.

VI. Next Meeting/Adjourn:

The next meeting is scheduled for Monday, October 5, 2015, at 4:00 pm; location Airport Admin Bldg.

Motion made to adjourn by Mr. Chapman, seconded by Comm. Birrell. The meeting was adjourned at approximately 5:15pm.


Approved