



# COBB COUNTY COMMUNITY DEVELOPMENT AGENCY

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## Zoning Certificate

In order to obtain a zoning certification from Cobb County, it is required that you provide us with a legible survey and a legal description showing the boundary lines of the property in question. The survey becomes an exhibit in the Zoning Certificate.

There is a forty dollar charge for this service. Upon completion, the survey and the letter will be returned to you. Please make your check payable to Cobb County.

The Zoning Certificate provides a general letter stating the zoning designation for a piece of property. It cannot be addressed to a particular entity. If obtainable, a copy of the latest minutes from the BOC meeting will be sent along with a complimentary copy of the zoning code.

***(We do not fill out form letters or make statements about proper usage.)***

You will need to contact one of the Zoning Planners for any other information concerning the certificate. If you need copies from the zoning files please contact a Zoning Planner. The Zoning Division may require that you send someone to the office and depending on what you need; you may be required to fill out an Open Records Request.

- For Zoning information contact Zoning 770-528-2035
- For Code Enforcement information contact Code Enforcement 770-528-2180
- For Certificate of Occupancy records contact Inspections 770-528-2051
- For Future Land Use information contact Planning 770-528-2018

Please feel free to send this information through email. But remember all documents and surveys must be legible. Furthermore, the Zoning Certificate will not be sent back until the \$40 fee has been received.

Once the information is received there is typically a 72 hour turnaround time.

Our mailing address is:

Cobb County Community Development Agency  
c/o Tim Pearce  
P.O. Box 649  
Marietta, GA 30061

Physical Address for FedEx and UPS is:

Cobb County Community Development Agency  
c/o Tim Pearce  
1150 Powder Springs St.  
Marietta, GA 30064

Email address is:

[tim.pearce@cobbcounty.org](mailto:tim.pearce@cobbcounty.org)