



**Development and Inspections Division**  
**COMMUNITY DEVELOPMENT AGENCY**  
**SITE PLAN REVIEW SUBMITTAL PROCESS**

Thank you for your interest in information about obtaining a Land Disturbance Permit through the Site Plan Review process at Cobb County.

Applications must be submitted by 4:00 pm on Wednesday in order to be placed on the following week's Thursday Site Plan Review meeting schedule. Applications are submitted to the Site Plan Review Section of the Community Development Agency at 1150 Powder Springs Street, Suite 400, Marietta GA 30064

**REQUIREMENTS FOR SITE PLAN REVIEW SUBMITTAL:**

1. Application form\* - editable version available on-line at:  
<http://www.cobbcounty.org/images/documents/comm-dev/permits-app/Site%20Plan%20Review%20Application%203.pdf>
2. \$200.00 Site Plan Review fee (cash, check, or credit card (Visa or Mastercard only))
3. 3 Sets of plans including the following in each set: \*\*

**Preliminary Plat (if applicable)**  
**Site Plan**  
**Soil Erosion/Sediment Control Plan**  
**Grading/Drainage Plan & Profiles**  
**Water Layout Plan**

**Sanitary Sewer Plan & Profiles**  
**Landscape/Tree Planting Plan**  
**Intersection Site Distance Plan**  
**Street Plan & Profiles**  
**Construction Details**

4. 1 Hydrology Report if applicable (For questions, please call the Stormwater Management Division at 770-419-6435)
5. 1 CD with a PDF file of the plan set scanned at 300 dpi; B&W; one document with multiple sheets.

\*It is very important to fill out the application completely including water and sewer availability information.

\*\*Construction plan sets must be complete or the project may not be accepted for review. Utility projects do not require all of the above plan sheets. Plans cannot exceed 30 x 42 inches.

More information about the Site Plan Review process can be found in the Cobb County Development Standards at the following web site:

[http://www.cobbcounty.org/images/documents/comm-dev/homepage/combined2012development-standards-design-details\\_comp.pdf](http://www.cobbcounty.org/images/documents/comm-dev/homepage/combined2012development-standards-design-details_comp.pdf)